KS Accreditation 3-Day Training Event Registration Form

Kansas Law Enforcement
Accreditation Training Event
March 24th – 26th, 2025
Leawood KS Police Department

Agency Name:

Attendee's Title & Name:

Attendee's Email Address:

Attendee's Phone Number:

KLEAP/CALEA Participating Agency:
[ ] Yes   [ ] No*

Non-participating agencies will be invoiced $50 per day per attendee.

From the course menu below, select the classes you would like to attend. Limited seating is available.
Preference will be given to participating agencies until 02/28/2025.
The KLEAP Website will be updated as needed to show available slots remaining.

Day/Time:	Class Room 1 - Maximum Capacity 30	Class Room 2 - Maximum Capacity 20
Mon. 8:00 AM - 9:45 AM	[ ] Accreditation Management Made Easy	[ ] Easy Analysis & Data Collection Revealed
Mon. 10:00 AM - 11:45 AM	[ ] Accreditation Manager Hands-On Training	[ ] Mastering PowerDMS/CIMRS
Mon. 1:00 PM - 2:45 PM	[ ] Learning the Flow for KLEAP File Building	[ ] A Road Map to a Successful Assessment
Mon. 3:00 PM - 4:45 PM	[ ] On-Site Assessment - A Lead Assessor's Prospective	[ ] Secrets of Policy Writing & Proof Collection
Mon. 5:00 PM - 7:00 PM	[ ] After Hours Networking Event	*If you are attending, please complete the following:*

Pizza Preference:

Bringing a Swag-Bag to participate in the exchange: [ ] Yes   [ ] No

Day/Time:	Class Room 1 - Maximum Capacity 30	Class Room 2 - Maximum Capacity 20
Tues. 8:00 AM - 9:45 AM	[ ] On-Site Assessment - A Lead Assessors Prospective	[ ] Secrets of Policy Writing & Proof Collection
Tues. 10:00 AM - 11:45 AM	[ ] Learning the Flow for KLEAP File Building	[ ] A Road Map to a Successful Assessment
Tues. 1:00 PM - 2:45 PM	[ ] Accreditation Management Made Easy	[ ] Easy Analysis & Data Collection Revealed
Tues. 3:00 PM - 4:45 PM	[ ] Accreditation Manager Hands-On Training	[ ] Mastering PowerDMS/CIMRS

Day/Time:	Class Room 1 - Maximum Capacity 30	Class Room 2 - Maximum Capacity 20
Wed. 8:00 AM - 5:00 PM	[ ] Assessor Refresher Training - Agency File Review	[ ] File Building Clinic *(One-on-One Help with an SME)*

If you are attending, please complete the following:

[ ] Status: Lead Assessor

[ ] Status: Assessor

[ ] Status: KLEAP Participating agency submitting 10 files for review

Select your one-hour time slot.

[ ] 8:00 AM- 9:00 AM	[ ] 1:00 PM - 2:00 PM
[ ] 9:00 AM - 10:00 AM	[ ] 2:00 PM - 3:00 PM
[ ] 10:00 AM - 11:00 AM	[ ] 3:00 PM - 4:00 PM
[ ] 11:00 AM - 12:00 PM	[ ] 4:00 PM - 5:00 PM

Assessor will be reviewing KLEAP Participating agency files. The agency's Accreditation Manager/Team is invited to attend the training and sit with the assessors assigned to review their files to receive feedback, discuss any issues or concerns discovered within the files, and ask questions.

Agencies submitting 10 files are required to email their files to the KLEAP Program Director by Friday, March 14, 2025.

Bring the following:
• Laptop with Adobe Acrobat Pro;
• Agency written directives;
• Proofs of compliance;
• Agency accreditation files currently built.
This a GREAT opportunity to elicit help with proper KLEAP file construction methods!