

The University of Kansas
Kansas Law Enforcement Training Center

**Basic Training
General Information**

CHECK-IN and ORIENTATION:

Students must check in between 7:30 - 8:15 AM on the first day of class. Students need to be in their home room no later than 8:30 AM. Lunch will be provided. Orientation consists of an introduction to KLETC equipment issue, rules and regulations, a firearms safety lecture, and their home room and dorm room assignment.

ONLINE TRAINING ACCESS:

Some agencies require their officers to take online classes from our Professional Development program before coming to KLETC. Each officer who takes an online class has been assigned a special username starting with "kuce_" and will have established a password for that account. If a student has such an account, they need to have the account log-in information available during orientation. If a student has not created an account previously, one will be created during orientation.

LOCATION:

KLETC is located twelve miles southeast of Hutchinson south of K-96 near Yoder, Kansas. The GPS address is 11009 South Hornet Road, Hutchinson, Kansas 67501.

LODGING:

Lodging is provided in our dormitory, two students to a room. Students are allowed to arrive Sunday evening between 6:00 -10:00 PM. An envelope containing their dorm key and additional information will be at the front desk. They need to secure their weapon in their vehicle until they are given instructions on Monday during orientation. Meals are furnished Monday morning through Friday noon. Laundry facilities are available; however, the student will need to provide his/her own laundry supplies.

DORMITORY REQUIREMENT:

Students attending KLETC must reside in the student dormitory, unless authorized to commute by the KLETC Associate Director.

UNIFORM/CLOTHING POLICY:

Uniforms must be worn during classroom sessions. If uniforms are unavailable, the agency head must provide a written explanation to the KLETC Associate Director. Blue jeans or T-shirts are not permitted during classroom sessions.

JEANNE CLEARY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTIC ACT:

The annual security report about KU safety policies, crime statistics, and campus resources is available online at <https://publicsafety.ku.edu/clery-act> or on paper by contacting the Public Safety Office, 1501 Crestline Drive, Suite 120, Main Phone - 785-864-5900.

OFFICERS WORKING WHILE ATTENDING BASIC TRAINING:

Kansas law prohibits law enforcement officers from working as officers while they are enrolled and attending a basic training course at KLETC.

Specifically, Kansas Commission on Peace Officers' Standards and Training (KSCPOST) Kansas Administrative Regulation (KAR) 106-3-2 states:

"Each officer who has been granted provisional certification shall work as an officer while enrolled and attending a basic training course only as required by the course curriculum, except whenever the director of police training announces that the training center is closed or otherwise will not conduct basic training courses."

Accordingly, officers enrolled and attending KLETC's basic classes may not work as law enforcement officers at any time during their enrollment and attendance, including weekends.

Officers are permitted to work during times that KLETC is officially closed. Dates of current year closings are:

May 27, 2019 (Memorial Day)
July 1-5, 2019 (Independence Day Break)
September 2, 2019 (Labor Day)
November 25-29, 2019 (Thanksgiving Break)
December 23, 2019 to January 3, 2020 (Holiday Break)

Any known violation of this regulation must be reported to the Kansas Commission on Peace Officers' Standards and Training. Your compliance with KAR 106-3-2 is appreciated.

ITEMS TO BRING:

Basic Training Students are required to bring the following clothing and equipment.

WEAPONS and EQUIPMENT:

- Authorized weapons for firearms training are .9 mm, .40 caliber, .45 ACP caliber semi-automatic pistol. Weapons are required on the first day of Basic Training. Weapons are required to have a firing pin safety.
- Three (3) magazines for their weapon
- 50 rounds of FACTORY DUTY HANDGUN AMMUNITION for night shoot. It must be the same brand, bullet weight and type as the ammunition carried on duty, not a practice substitute. NO RELOADS.
- 100 rounds of 12-gauge bird shot for shotgun familiarization training. (7-1/2 to 9-1/2 only). Please do not bring 00 Buck, steel shot, or copper plated shot.
- Handcuffs
- Flashlight
- Gun cleaning kit
- Hearing and eye protection
- Duty belt and holster - Holster needs to have a positive restraining device.
- Expandable Police baton
- Body armor if provided by your agency

PERSONAL ITEMS:

- Clothing suitable for outdoor classes. Please consider extreme weather conditions.
- Clothing suitable for outdoor and indoor physical training and recreation. This should include:
- Three or more solid color or department T-shirts and gym shorts
- Sweat suits (Any yoga or stretch pants require shorts worn over pants both being a solid color)
- Jogging / Athletic shoes which must have non-marking soles.

- Alarm clock
- Towels
- Clothes hangers
- Laundry bag
- Soap and Shampoo
- Pillows/Pillowcases (Sheets/blankets will be furnished)

CLASSROOM SUPPLIES:

- Template (Blu-Blitz or Northwestern)
- A supply of three-ring notebook paper
- Ink Pen

If you have further questions, please contact Associate Director Alvin Sowers at 620-694-1508 or asowers@kletc.org or visit our website at www.kletc.org.