

**The University of Kansas  
Kansas Law Enforcement Training Center  
Hutchinson, Kansas**

**Certification of Student Eligibility to attend Basic Training  
(Pre-Training Form Part I)**

Pursuant to KSA 74-5605, this form is designed to verify the attendance eligibility for a student at a basic training course of instruction. This form must be on file with the Kansas Law Enforcement Training Center, Hutchinson, Kansas, prior to an applicant's admission to any certified state or local law enforcement training center.

**Qualifications**

**Box 1**

Each applicant for admission shall meet the following minimum requirements (KSA 74-5605):

- 1) Be a United States citizen;
- 2) Have been fingerprinted and a search of local, state and national fingerprint files made to determine whether the applicant has a criminal record;
- 3) Not have been convicted of a crime that would constitute a felony under the laws of the state; a misdemeanor crime of domestic violence or a misdemeanor offense that the commission determines reflects on the honesty, trustworthiness, integrity or competence of the applicant as defined by rules and regulations of the commission;

As used in this section, "conviction" includes rendering of judgment by a military court martial pursuant to the uniform code of military justice, by a court of the United States or by a court of competent jurisdiction in any state, whether or not expunged; and any diversion agreement entered into for a misdemeanor crime of domestic violence and any diversion agreement entered into on or after July 1, 1995, for a felony.

- 4) Have graduated from a high school accredited by the Kansas state board of education or the appropriate accrediting agency of another state jurisdiction or have obtained the equivalent of a high school education as defined by rules and regulations of the commission;
- 5) Be of good moral character sufficient to warrant the public trust in the applicant as a police officer or law enforcement officer;
- 6) Have completed an assessment, including psychological testing approved by the commission, to determine that the applicant does not have a mental or personality disorder that would adversely affect the ability to perform the essential functions of a police officer or law enforcement officer with reasonable skill, safety and judgment;
- 7) Be free of any physical or mental condition which adversely affects the ability to perform the essential functions of a police officer or law enforcement officer with reasonable skill, safety and judgment; and
- 8) Be at least 21 years of age.

**Student Information**

**Box 2**

Name: \_\_\_\_\_ Rank: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Employment as a LEO: \_\_\_\_\_

Agency: \_\_\_\_\_

**Agency Certification**

**Box 3**

I hereby affirm under penalty of perjury that the student listed in Box 2 of this form satisfies all of the requirements to be a police or law enforcement officer as provided in KSA 74-5605 and the implementing regulations as listed in Box 1 of this form.

\_\_\_\_\_  
Agency Head or Appointing Authority Signature

\_\_\_\_\_  
Date